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## PRESIDENT'S MESSAGE

Maria Carney CPS, AIS, President

I hope all of you had a wonderful Easter and are looking forward to spring as I am. My boss recently wrote this article and I found it very true in our profession and organization as we continue to grow as a chapter.

### I'm too Busy...another Excuse?

Sometimes our attitude is self-defeating: we hold ourselves back from opportunities and fulfilling challenges. One way we do this is by telling ourselves we're "too busy."

There's no doubt that we are all very busy. But, being "too" busy limits our potential. It becomes an easy excuse, replacing the others we're not allowed to use. If we dare admit we're *not* too busy, we feel the pressure of peers. ("How come you're not as stressed out as I am?") We also start to question ourselves. ("Maybe I'm missing something. Maybe I'm not as important as everyone else.") We become afraid to admit that we're not too busy. (We wouldn't want the boss to think we have extra time.)

Before they can talk, children learn how to manipulate their parents. Like them, we learn that the "too busy" excuse is very effective at getting people to leave us alone. Behaving this way hurts our progress. We should never be too busy to learn a new approach; to help others in the Division; to respond to a customer with our full attention; to spend time with our families, friends, and our own thoughts.

From now on, let's not say, "I'm too busy." Let's not accept that excuse from each other. When someone comes to you for help, instead of making that excuse, explain to them your priorities and deadlines. You can make a deal. They can help you meet your goals if you help them. Working together is a lot more fun than being too busy and on your own. Try it: It often takes only a short time to delight a customer. And that's what makes you most valuable to our chapter!

Also, don't let yourself get "too" busy. Many hands make light work. Ask for help with your crunches. (Especially now, since people aren't allowed to tell you they're too busy.) Set aside some time to learn new techniques so your work gets easier. Find someone to teach you new methods. Don't limit your growth by staying too busy with today's ways.

So please step up and let's not see the Presque Isle Chapter disband. We are all busy with our work and personal life, but with all of us working together we can keep this chapter alive. A great way to enhance your leadership qualities is to volunteer for an officer position with the Chapter. It not only enhances your career, but looks great on your resume or during your Performance Assessment. We look forward to seeing all of you at the May 12<sup>th</sup> meeting. Join us this year as we begin to take "Excellence in Action"!

Maria Carney CPS, AIS  
2008-2009 President  
Presque Isle Chapter



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## 2008-2009 CALENDAR CORNER

**May 1-2, 2009**

CPS/CAP Exam—Porecco Center

**May 12, 2009**

Chapter Meeting

**May 15-17, 2009**

Pennsylvania Division Meeting

**June 9, 2009**

Chapter Meeting

**July 26-29, 2009**

IAAP International Convention & Education Forum, Minneapolis Convention Center, Minneapolis, Minnesota



## MAY BIRTHDAYS

**Karen Jendruczak, CPS/CAP 21**

## NOMINATING COMMITTEE

It is that time of year again, when we need to consider serving our chapter by holding an office. The chapter cannot survive without members willing to take on the responsibility of managing the chapter. Please think seriously about serving as an officer.

## INTERNATIONAL NEWS

### What's New!

The IAAP International Board of Directors is asking chapter and division delegates to support a significant dues increase at this year's Annual Meeting in Minneapolis. **The dues increase will not be phased in until January 1, 2010.** Many membership renewals will not be due until later that year when the economy is projected to begin its rebound. There will undoubtedly be concern about the amount of this increase as it is proposed at \$25 across all dues categories. For more information, please visit <http://www.iaap-hq.org/MPDocs/BoardPositionPaper.pdf>

IAAP's web community is moving to a new platform. Please be sure to visit it at [community.iaap-hq.org](http://community.iaap-hq.org). All sites will keep their existing domain names.

The International Education Forum & Annual Meeting is IAAP's premier event taking place in Minneapolis, Minnesota on July 26-29 with over 1800 attendees. This event offers more than 50 education workshops focusing on topics from management skills to leadership development. Attendees will have the opportunity to see the inner workings of the association by attending the business sessions that highlight the association leadership. And don't forget the numerous networking events that provide social gatherings with your peers.

If you're an executive, wondering why to send your admin to the International Education Forum and Annual Meeting or an admin, deciding whether or not to go, find out the benefits of this year's gathering. Ready to reserve your spot? <http://www.iaap-hq.org/events/convention/index.html>

## PA DIVISION DETAILS

Maria Carney CPS, AIS, President



The Pennsylvania Division Annual Meeting will be held May 15-17, 2009 in King of Prussia, PA. For more information about the event check out their website at [www.iaap-pennsylvania.org](http://www.iaap-pennsylvania.org).

## CHAPTER COMMUNICATIONS

We all wish our Treasurer, Karen Jendruczak, a speedy recovery. She was recently in a car accident and broke her right arm. Our thoughts and prayers are with her.

You are cordially invited to attend a special dinner sponsored by the Presque Isle Chapter of IAAP at Erie Insurance, 5300 Knowledge Park on **Tuesday, May 12, 2009.**

Carol Lundgren CPS, PA Division Treasurer, will be our speaker that evening. Jean Bohinski will be joining us by conference call. This is an important meeting on the future of the Presque Isle Chapter. Without all of us, the chapter is in jeopardy of disbanding. Please make every effort to attend this important meeting. You can make your reservations with Maureen Deegan to attend this meeting. Please contact Maureen by email at [mdeegan@wqln.com](mailto:mdeegan@wqln.com).

We look forward to everyone's attendance and cooperation at this important meeting, as we will be discussing the future of the Presque Isle Chapter.

Please join the Presque Isle Chapter on Tuesday, May 12th, 2009 at Erie Insurance, Knowledge Park.

The June newsletter deadline is May 19.  
The next board meeting is Tuesday, May 19.

Presque Isle Chapter  
International Association of  
Administrative Professionals®

“Our Future”

May Dinner Meeting  
*Tuesday, May 12, 2009*

*Erie Insurance, Knowledge Park*  
Complimentary Dinner  
5:45 p.m.

Please join the Presque Isle Chapter on Tuesday, May 12, 2009 at the Erie Insurance conference room in Knowledge Park. We will be discussing the **future of the Presque Isle Chapter** of IAAP. It's important that as many people as possible attend.



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**MAY RESERVATIONS**

Please contact Maureen Deegan 814-217-6050, or by email at [mdeegan@wqln.org](mailto:mdeegan@wqln.org) to make your reservations.